



# Dalton & Associates

## Privacy Policy for Remote Client Services

Dalton & Associates will provide Remote Client Services (Telehealth) utilizing the Zoom Virtual Meeting Platform. Some personal information such as your name, email address, and computer IP address will be shared with Zoom. Additionally, some meetings may be recorded and uploaded to a cloud for documentation of session completion. To participate in Zoom meetings, you must read and agree to Zoom’s Privacy Policy.

Dalton & Associates will continue to maintain confidentiality as stated in our Confidentiality Policy. Client’s will also be held to the Confidentiality Agreement signed upon enrollment.

To participate in temporary Remote Client Services, sign the release below and email the signed page to [daltonassociates@hotmail.com](mailto:daltonassociates@hotmail.com) or drop it off in person.

### Remote Client Services Release

I (print your name) \_\_\_\_\_, agree to participate in temporary Remote Client Services (Telehealth) at Dalton & Associates. I understand that specific technology is required to participate, and I certify that I have access to the required technology. Additionally, I have read and understand the Zoom policy. I understand that Remote Client Services are being offered on a temporary basis due to the Coronavirus (COVID-19) pandemic, and that once the threat is eliminated, client services will then be available at the DUI Program location **ONLY**. To receive credit for the session, I understand that I must:

- Attend the session in a private room, free of distractions.
- Be logged on to the session before the start time.
- Stay for the entire session.
- Not be under the influence of alcohol or other drugs during the session.
- Register for meeting with FULL first and last name.

I understand that fees for DUI Program services will apply during this time, and that Dalton & Associates will provide me with alternate payment options and methods during the Remote Client Services time period.

I have read and agree to Dalton & Associates and Zoom’s Privacy Policy.

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Name – Printed

Date

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Name – Signature

Date